

**Appendix 1**  
**Audit Committee Programme**  
**of work 2018**




REPORT TITLE	Provisional DATE ▷ LEAD ▽	02/18	05/18	07/18	09/18	11/18
Annual Governance Statement Mid-Year Update	FD/IA					
Annual Governance Statement Interim Report	FD/IA					
Annual Governance Statement	FD/IA					
Internal Audit Plan	FD/IA					
Internal Audit Annual Report & Audit Charter	FD/IA					
Internal Audit Performance	FD/IA					
Internal Audit Reports Selected for Examination	FD/IA					
Assurance Framework	FD/IA					
Audit Committee Annual Report	Chair					
Audit Committee Role & Annual Work Programme	FD/IA					
Audit Committee Training Activity	FD/IA					
Counter Fraud Strategy	FD/IA					
EMSS Update	FD/IA					
Performance Management Framework	CP					
KPMG – Annual Audit Letter	EA					
KPMG – Certification of Claims & Returns Annual Report	EA					
KPMG – Report to Those Charged with Governance	EA					
KPMG – Regular update/statement progress	EA					
KPMG – External Audit Plan	EA					
LGO Annual Report	CS					
Partnership Governance Framework	PP					
Risk Management Annual Report	FD/FR					
Risk Management Quarterly Report	FD/FR					
Risk Management Strategy/Framework	FD/FR					
Risk Management Training	FD/FR					
Statements of Accounts	FD/CA					
Accounting Policies	FD/CA					
Treasury Management Annual Report	FD/FT					
Treasury Management Strategy & Key Issues Update	FD/FT					
Information Governance Reports	IG					

**KEY : PEOPLE**

- Chair of Audit Committee
- FD Strategic Director of Finance
- PP Corporate Policy
- CP Corporate Performance
- EA External Auditor
- CS Customer Services
- FT Finance Technical

- FR Risk & Insurance
- IA Head of Audit & Risk
- CA Chief Accountant
- IG Heads of IT / IMS / DPO

**KEY : PURPOSE**

-  As required
-  For approval
-  Reviewing performance